

**IN THE UNITED STATES DISTRICT COURT FOR
THE EASTERN DISTRICT OF PENNSYLVANIA**

NOTICE

Pursuant to 28 U.S.C. §2071(b), the judges of the United States District Court for the Eastern District of Pennsylvania, on May 17, 2004, approved for publication and solicitation of comment, Rule 53.2 of the Local Rules of Criminal Procedure for the United States District Court for the Eastern District of Pennsylvania, *Electronic Case File Privacy*, as follows:

Rule 53.2 Electronic Case File Privacy - In compliance with the policy of the Judicial Conference of the United States, and the E-Government Act of 2002, and in order to promote electronic access to documents in the criminal case files while also protecting personal privacy and other legitimate interests, parties shall refrain from including, or shall partially redact where inclusion is necessary, the following personal data identifiers from all documents filed with the court, including exhibits thereto, whether filed electronically or in paper, unless otherwise ordered by the court:

- a. **Social Security numbers. If an individual's Social Security number must be included, only the last four digits of that number should be used.**
- b. **Names of minor children. If the involvement of a minor child must be mentioned, only the initials of the child should be used.**
- c. **Dates of birth. If an individual's date of birth must be included, only the year should be used.**
- d. **Financial account numbers. If financial account numbers are relevant, only the last four digits of the number should be used.**
- e. **Home addresses. If a home address must be included, only the city and state should be listed.**

In compliance with the E-Government Act of 2002, a party wishing to file a document containing the personal data identifiers listed above may file an unredacted document under seal. This document shall be retained by the court as part of the record. The court, may, however, still require the party to file a redacted copy for the public file. Trial exhibits may be safeguarded by means other than redaction, and the court may modify this rule to fit the requirements of particular cases.

The responsibility for redacting these personal identifiers rests solely with counsel and the parties. The Clerk need not review filings for compliance with this rule.

Those wishing to obtain copies Rule 53.2 of the Local Rules of Criminal Procedure for the United States District Court for the Eastern District of Pennsylvania, may do so by accessing the District Court's website at <http://www.paed.uscourts.gov>. Copies may also be obtained by

writing to Michael E. Kunz, Clerk of Court, United States Courthouse, 601 Market St., Room 2609, Philadelphia, PA, 19106, by obtaining them in person at the Clerk's Office, or by submitting a faxed request to the Clerk's Office at 215-597-6390.

Those wishing to comment on Rule 53.2 of the Local Rules of Criminal Procedure for the United States District Court for the Eastern District of Pennsylvania, may do so by submitting their comments in writing to Michael E. Kunz, Clerk of Court, United States Courthouse, 601 Market Street, Room 2609, Philadelphia, PA 19106, no later than Wednesday, June 30, 2004.

FOR THE COURT:

JAMES T. GILES,
Chief Judge